

EPSS Consent to Share Information



Registered NDIS Provider

Purpose of this form

This form tells EPSS whether we can share your personal and NDIS plan information with your Support Coordinator or Recovery Coach.

Sharing this information helps your supports work together and may reduce delays in managing your plan.

Only the participant, child representative, or NDIS plan nominee can give this consent. A Support Coordinator, Recovery Coach, or any other provider cannot give this consent on your behalf.

Your choice and control

You choose whether or not to give consent. You do not have to agree to share your information. You can change or withdraw your consent at any time by contacting EPSS.

Participant details

Full Name

NDIS Number

Support Coordinator or Recovery Coach details

Name

Organisation

Phone Number

Email

Sharing options

Option 1 My Support Coordinator or Recovery Coach and their organisation

EPSS can share your information with your Support Coordinator or Recovery Coach and authorised staff within their organisation where required to support plan management. This may reduce delays but means authorised staff within the organisation may access your information when required.

Option 2 My Support Coordinator or Recovery Coach only

EPSS can share your information only with the individual named above. If they are unavailable, there may be delays in processing invoices or resolving issues.

What information may be shared

EPSS will only share information that is reasonably necessary to support plan management. This may include:

- Your contact details
- Your NDIS plan and funding information
- Invoices and payments
- Providers and services you use

Your information will not be shared beyond the people listed on this form unless further consent is provided or required by law.

How your information may be shared

Information may be shared by phone, email, or through Entiprius Easy-Care, using secure systems.

Duration of consent

This consent applies to the participant's current NDIS plan and any subsequent NDIS plans, unless it is withdrawn earlier.

If a new Support Coordinator or Recovery Coach is appointed within the same organisation, this consent remains valid unless you advise EPSS otherwise.

Note: If a new Support Coordinator or Recovery Coach is from a different organisation, a new Consent Form will be required.



Authority and consent signature

By signing below, I confirm that:

- I am the participant, child representative, or NDIS plan nominee and have the legal authority to provide this consent
- I have read and understood this form
- I consent to EPSS sharing my information as selected above

I am signing as:

Participant

Child representative — parent or carer of a participant under 18

NDIS plan nominee — formally appointed by the NDIA for a participant aged 18 or over

Name		Date	
Signature			

Changing or withdrawing consent

You can change or withdraw your consent at any time. Once EPSS receives your request, information sharing will stop as soon as reasonably practicable.

Contact EPSS:

Phone: 0474 329 544
Email: admin@essentialplan.com.au
Web: essentialplan.com.au